

Minutes

Gahanna Lincoln Instrumental Music Boosters

August 10, 2009

Call to Order:

The meeting was called to order by Steve Jashinski at 7:30 PM.

Present:

Steve Jashinski, Paul & Stephanie Miller, Skip Howell, Mark Shaffer, Cindy Murray, Scott & Maxine Joseph, Jeff Shellhammer and Cristy Stephenson.

Review of Minutes:

After review of the May 11th minutes, Mr. Shellhammer motioned to approve, second by Mr. Shaffer. The minutes were approved. After review of the Budget minutes, Mr. Howell motioned to approve, second by Mr. Shaffer. The minutes were approved. These minutes have been posted to the gahannabands.org web site.

Directors' Reports:

Mr. Shellhammer reported that the uniform fittings are "full steam ahead" and that band camp has just started. He thanked GLIMB for the pizza lunch for the first day of band camp.

Treasurer's Report:

Mr. Joseph reported that the overall accounts were in good shape since last meeting, with about \$10,000 income from fundraising gift card sales. No other major items to report, since little other account activity took place in the past two months. He reported that the 2008-2009 GLIMB books have been turned over to Julio Valladares, to perform the annual audit. GLIMB received its tax free status from the federal taxation department, giving us the 501-C status that we requested last year. This is retroactive to January 30, 2009. He presented forms that can be used to indicate that we are a non-profit organization, and hence we should not have to pay sales tax on items that we purchase.

Mr. Joseph handed out several documents, Balance sheet, Letter to Mr. Julio Valladares, Letter from IRS, Sales and Use tax exemption form, Treasurers response and actions to question form the June 28, 2009 budget meeting and several revised budget reports. He reviewed these documents, and it was noted that some of the reports had the wrong year in the titles. There was a revised income of \$13,000 for fund raising cards, which this account will be a zero balance over the two fiscal years. A listing of all of the accounts was presented as asked for in the budget meeting.

In a future meeting the board needs to review what it means to our organization to be “tax exempt”. He has a pamphlet that covers this information.

Mr. Jashinski asked, “Should we form an audit committee to review the books, etc. in the future?” Mr. Joseph said the compliance guide for 501 (c) (3) public charities states that we should. We also should have a midyear review performed to review the budget.

Mr. Joseph reviewed the new tax forms and recommends that we get some professional help “filling out” the forms prior to November 15, 2009, since this is our first time. Mr. Shellhammer suggested we contact Mr. Leopold for some assistance. We do not need to apply for state tax exempt status as the federal status is all that is required.

Concessions Report:

Mr. Howell reported that there was a recall on the refrigerator that is no longer working in the main concession stand, and he will follow up on this item. Replacement retractable electrical cords need to be purchased before the 1st big home football game. Mr. Shellhammer will see if the school will replace them, since it is felt that they misused them which led to their failure. The lock on the main concession stand needs to be repaired, since it is difficult to open. Skip will check on all of the door locks. Mrs. Murray said that her son may be able to help with this activity.

We have several events in the next two weeks, and the concession stands are being stocked and prepared for the opening of the fall season. It was noted that these first few events brought in about \$600 for the football scrimmage and about \$3-400 for the soccer games.

Worthington Kilbourne is going to replace Grove City on the Football schedule this year.

Fundraising Report:

Mrs. Miller reported that about \$14,000 has been sent to New Horizons as of June 15th. Another payment from GLIMB is expected around September 1st. Participants who are close to paying off their bill will be contacted to avoid over payments. Fundraising amounts will be credited to all accounts and any that are paid off will be sent checks.

About \$62,500 in Giant Eagle and Kohls cards have been purchased for a margin of about \$3,125 as compared to \$12,570 was raised through the Kroger fundraising program. The new Kroger plan does not allow for individual fundraising, since there is not any record of participants, so these new funds will go into the general account. A question was raised if we could allocate these funds to a special “travel account” for future trips. Mr. Shaffer asked if most accounts with New Horizons were current, and Mrs. Miller replied, “mostly”.

Mrs. Miller reported that we could sell candles as an additional fundraiser. This program is 50% profit, and would not require any outlay from the GLIMB organization. Should we identify families that need to be helped and send them information about this candle program?

The new Kroger program was discussed, as it is different from the old program. The new program provides the group a "piece of the pie" based upon the percentage of sales from all organizations participating. All monies raised would go to the general fund. Procedures on how to sign up will be shared as soon as it is determined.

Mr. Shaffer will draft a letter to all trip participants about the new fundraising opportunities and information about upcoming payments due to New Horizons. New Horizons will not refund any overpayments until after the trip.

We have a new Flag Corp leader, Bernadette Adams, and she has two daughters new to the marching band. Mr. Shellhammer motioned that GLIMB pay for her Chicago trip, and contribute for her daughters, same as other band members. Second by Mr. Shaffer. Motion approved. Mr. Shellhammer will inform Mrs. Adams. They are not currently signed up for the trip. 144 original people signed up for the trip and 3 have dropped out. According to their agreement with GLIMB, they need to repay GLIMB \$75 that was sent on their behalf to New Horizons. Mr. Shaffer will follow up with these individuals.

Mr. Howell will investigate the rental van needed for the Chicago trip.

New Business:

A revised form for Check Request for disbursement was approved and will be available on the web site.

The Illinois band will not be performing at OSU this year and therefore will not be needing housing as originally planned.

A request for memorabilia for the Chicago band trip was suggested as an optional item. Mr. Shellhammer mentioned that we may receive a patch and there is an option group picture that will be available. Mr. Jashinski will investigate if a tee-shirt could be made available for optional memorabilia.

Mr. Shellhammer motioned to adjourn. Second by Mr. Howell. Meeting adjourned.

Next meeting, Monday September 14th at 7:30 PM in the band room.